

**CREDIT INSTITUTE OF CANADA  
MANITOBA CHAPTER**

**Financial Statements**

**March 31, 2008**

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## Auditor's Report

To the Members of the Credit Institute of Canada Manitoba Chapter:

I have audited the balance sheet of the Credit Institute of Canada Manitoba Chapter as at March 31, 2008 and the statements of income, net equity and cash flow for the year then ended. These financial statements are the responsibility of the management of the organization. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement preparation.

In my opinion, these financial statements present fairly, in all material respects, the financial position of the organization as at March 31, 2008 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.



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Certified General Accountant

Hamilton, Ontario April 24, 2008

**CREDIT INSTITUTE OF CANADA MANITOBA CHAPTER**  
**BALANCE SHEET**  
as at March 31, 2008

	2008	2007
<b>ASSETS</b>		
<b>Current Assets</b>		
Cash and cash equivalents	\$ 32,409	\$ 34,324
Accounts receivable	1,440	146
Prepaid expenses	1,194	-
Prepaid National Conference expenses (note 3)	8,279	5,591
National Conference receivable	16,000	-
	<b>\$ 59,322</b>	<b>\$ 40,061</b>

**LIABILITIES AND MEMBERS' EQUITY**

<b>Current liabilities</b>		
Accounts payable	\$ 3,253	\$ -
National Conference deposit (note 3)	10,000	10,000
National Conference deferred revenue	19,005	-
	<b>32,258</b>	<b>10,000</b>
<b>Members' equity</b>	<b>27,064</b>	<b>30,061</b>
	<b>\$ 59,322</b>	<b>\$ 40,061</b>

Approved on behalf of the Board:

\_\_\_\_\_ Director

\_\_\_\_\_ Director

**CREDIT INSTITUTE OF CANADA MANITOBA CHAPTER  
INCOME STATEMENT**

for the year ended March 31, 2008

	2008	2007
<b>Revenue</b>		
Membership fees	\$ 5,350	\$ 6,724
Seminars, net of expenses (note 2)	1,504	-
National rebates	-	995
Miscellaneous, net of expenses (note 2)	1,248	2,472
	8,102	10,191
<b>Expenses</b>		
Advertising and promotion	-	625
Annual and board meeting	3,312	1,912
Bank charges	48	12
Director liability insurance	252	305
Graduation and awards, net of revenue (note 2)	1,786	1,835
Newsletters and office	69	-
Postage and courier	235	227
Seminars, net of revenue (note 2)	-	41
Sponsorship - National Conference	5,000	-
Telephone	397	804
	11,099	5,761
<b>Excess (Deficiency) of revenue over expenses</b>	<b>\$ (2,997)</b>	<b>\$ 4,430</b>

**CREDIT INSTITUTE OF CANADA MANITOBA CHAPTER**  
**STATEMENT OF MEMBERS' EQUITY**  
for the year ended March 31, 2008

	<b>2008</b>	<b>2007</b>
<b>Members' equity</b> , beginning of year	\$ 30,061	\$ 25,631
Net income for year	(2,997)	4,430
<b>Members' equity</b> , end of year	\$ 27,064	\$ 30,061

**CREDIT INSTITUTE OF CANADA MANITOBA CHAPTER**  
**CASH FLOW STATEMENT**  
for the year ended March 31, 2008

	2008	2007
<b>Operating activities</b>		
Membership fees	\$ 5,350	\$ 6,724
Seminars, net of expenses (note 2)	1,504	-
National rebates	-	995
Miscellaneous, net of expenses (note 2)	1,248	2,472
Operating expenses excluding non-cash items	11,099	5,761
<b>Operating income before changes in working capital</b>	<b>(2,997)</b>	<b>4,430</b>
<b>Changes in working capital</b>		
Accounts receivable	(1,294)	3,125
Prepaid expenses	(1,194)	-
Prepaid National Conference expenses	(2,688)	(5,591)
National Conference receivables	(16,000)	-
Accounts payable and accrued liabilities	3,253	(2,308)
Deferred membership fees	-	(30)
National Conference deposit	-	10,000
National Conference deferred revenue	19,005	-
<b>Cash generated (used) from operations</b>	<b>(1,915)</b>	<b>9,626</b>
<b>Investing activities</b>		
<b>Cash from investing activities</b>	<b>-</b>	<b>-</b>
<b>Financing activities</b>		
<b>Cash from financing activities</b>	<b>-</b>	<b>-</b>
<b>Increase( decrease) in cash resources</b>	<b>(1,915)</b>	<b>9,626</b>
<b>Cash and cash equivalents, beginning of period</b>	<b>34,324</b>	<b>24,698</b>
<b>End of period</b>	<b>\$ 32,409</b>	<b>\$ 34,324</b>

**CREDIT INSTITUTE OF CANADA MANITOBA CHAPTER**  
**NOTES TO FINANCIAL STATEMENTS**  
March 31, 2008

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PURPOSE OF THE ORGANIZATION

The Credit Institute of Canada is a not-for-profit educational and membership association of credit professionals. Its goal is to educate and continuously develop credit professionals for their personal development and for the benefit of the Canadian businesses that employ them. To meet this goal, the Manitoba Chapter was formed in 1937 and serves its members in the province of Manitoba.

1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Financial instruments

The Chapter's financial instruments consist of cash, accounts receivable, short-term investments and accounts payable. Unless otherwise noted, it is management's opinion that the organization is not exposed to significant interest, currency or credit risks arising from these financial instruments. The fair value of these financial instruments approximates their carrying values, unless otherwise noted.

Revenue recognition

Membership & meeting fees are recognized as the services are provided. Fees, awards, conference and other revenue received in advance are treated as deferred revenue.

Donated services

The work of the Manitoba Chapter is dependent on the voluntary services of many members. Since these services are not normally purchased by the Chapter and because of the difficulty of determining their fair value, donated services are not generally recognized in these statements.

Use of estimates

The preparation of the financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results may differ from these estimates.

**CREDIT INSTITUTE OF CANADA MANITOBA CHAPTER  
NOTES TO FINANCIAL STATEMENTS**

**March 31, 2008**

**2 MEMBERS' ACTIVITIES**

The Manitoba Chapter provides opportunities to its members to attend functions for the purpose of education, networking and entertainment. The net proceeds from these activities are as follows:

<b>Seminars</b>	<b>2008</b>	<b>2007</b>
<b>Seminar 1</b>	\$ 1,504	\$ -
<b>Seminar 2</b>	-	-
<b>Seminar 3</b>	-	(41)
<b>Seminar 4</b>	-	-
<b>Total</b>	\$ 1,504	\$ (41)

<b>Other activities included in 'Miscellaneous revenue'</b>	<b>2008</b>	<b>2007</b>
<b>Curling program</b>	\$ -	\$ -
<b>Bowling program</b>	(149)	-
<b>Golf program</b>	(756)	(36)
<b>Graduation and awards</b>	(1,786)	(1,835)
<b>Membership mixer event</b>	(514)	-
<b>Total</b>	\$ (3,205)	\$ (1,871)

**3 2009 NATIONAL CONFERENCE**

The Manitoba Chapter will be hosting the 2009 CIC National Conference. Conference expenses and revenues will be deferred until the close of the National Conference. As at March 31, 2008, those deferred amounts were as follows:

<b>2009 National Conference prepaid expenses and deposits</b>	<b>2008</b>	<b>2007</b>
<b>Advertising and promotion</b>	\$ 1,766	\$ -
<b>Bank service fees (net)</b>	77	74
<b>Committee expenses</b>	1,436	517
<b>Fairmont Hotel deposit</b>	5,000	5,000
<b>Total</b>	\$ 8,279	\$ 5,591

The Credit Institute of Canada, National Office, has provided the Manitoba Chapter with start-up funds in the amount of \$10,000. This deposit will be repaid to the National Office upon completion of the 2009 National Conference.