

Credit Institute of Canada
L'Institut Canadien du Cr dit

SESSIONAL EXAM LOCATION APPLICATION
Spring (June) 2010

All students who will be writing a sessional examination **must complete this form** and submit it to the CIC Office by Monday, May 17th, 2010.

<p>SPRING (JUNE) 2010 EXAM LOCATION APPLICATION</p> <p>(must be completed by all students)</p> <p>(Submission deadline: Monday May 17, 2010)</p> <p>Student Number _____</p> <p>Student Name _____</p> <p>Winter sessional examination being written i.e. EM1, FA1, FN1, LW1, CM1: _____</p>	
<p>My June exam location is:</p> <p>(i.e.) Location – Toronto Code- To</p> <p>LOCATION _____</p> <p>CODE _____</p> <p><input type="checkbox"/> Other* (If other, complete BOX 1)</p>	<p style="text-align: center;">BOX 1: EXAM SUPERVISOR'S INFORMATION</p> <hr/> <p>Exam Supervisor's Name</p> <hr/> <p>Exam Supervisor's Occupation (must be a professional person i.e. CGA, teacher, lawyer, doctor)</p> <hr/> <p>Exam Supervisor's Address or PO Box</p> <hr/> <p>City, Town / Province / Postal Code</p> <hr/> <p>Exam Supervisor's Business Telephone No.</p> <hr/> <p>Exam Supervisor's Email Address</p>

* Indicate **"Other"** only if you are not within a 100 km commuting distance of an exam centre. If you are unable to write at an exam centre, you must arrange to have a CGA, CCP, or another approved professionally designated individual supervise your examination. If exam invigilation arrangements cannot be made with a CGA in your area, you must arrange to have an Association approved **professional (i.e. C.A., CMA, teacher/professor, lawyer, medical doctor)**, accept the responsibility of invigilating a CGA examination. If an approved invigilator is not available, students will be responsible for travelling to the nearest CGA examination centre. Students are responsible for advising CIC of their special examination invigilator's name, full mailing address and telephone number above. Relatives and immediate employment supervisors are not eligible to supervise an exam. Students will be advised if their choice of invigilator does not meet the approval of the Association. **Exams must be written on the day and the time they are scheduled.**