

Credit Institute of Canada
L'Institut Canadien du Cr dit

DEFERRAL EXAMINATION APPLICATION
Spring (June) 2010

Please complete and fax to: 416-572-2619

Students qualifying to write a *sessional* examination at the **June 2010** session may complete this application to request a deferral of the *sessional examination* to another examination session.

Last Name: _____ First Name: _____ Student number: _____ (if applicable)	August 30, 2010 Exam <i>Submission deadline:</i> For June exams deferred to August 2010 Friday May 28, 2010	NOTE: <i>Term Assessment marks <u>will not</u> be carried forward for deferred exams. The examination mark will be based 100% on the examination.</i>
	<input type="checkbox"/> CR1 – Credit Management Exam <input type="checkbox"/> CR2 – Advanced Credit Management Exam	

The deferral examination fee of \$ 112.00 (including GST) per examination is payable with submission of this application and is *non-refundable*.

To be eligible to write a deferral examination at the August 2010 examination session, a student must be registered (i.e. basic tuition paid - \$390.00) for the corresponding academic year.

DEFERRED EXAM LOCATION APPLICATION		PAYMENT SECTION
My exam location is: LOCATION _____ CODE _____ <input type="checkbox"/> Other* (If other, complete BOX 1)	<div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;"> BOX 1: EXAM SUPERVISOR'S INFORMATION </div> <hr/> Exam Supervisor's Name <hr/> Exam Supervisor's Occupation (must be a professional person i.e. CCP, CGA, teacher, lawyer, doctor) <hr/> Exam Supervisor's Address or PO Box <hr/> City, Town / Province / Postal Code <hr/> Exam Supervisor's Business Telephone No.	<input type="checkbox"/> Cheque <input type="checkbox"/> MasterCard <input type="checkbox"/> Visa Total \$ _____ Credit Card Number _____ Expiry Date (Month/Year) _____ Signature _____

* Indicate "Other" only if you are not within a 100 km commuting distance of an exam centre. If you are unable to write at an exam centre, you must arrange to have a CCP, CGA or another approved professionally designated individual supervise your examination. If exam invigilation arrangements cannot be made with a CCP or CGA in your area, you must arrange to have a Credit Institute approved **professional (i.e. CCP, C.A., CMA, teacher/professor, lawyer, medical doctor, etc.)**, accept the responsibility of invigilating a CGA examination. If an approved invigilator is not available, students will be responsible for travelling to the nearest CGA examination centre. STUDENTS ARE RESPONSIBLE FOR ADVISING THE CREDIT INSTITUTE OF THEIR SPECIAL EXAMINATION INVIGILATOR'S NAME, FULL MAILING ADDRESS AND TELEPHONE NUMBER, background information, and references. Relatives and immediate employment supervisors are not eligible to supervise an exam. Students will be advised if their choice of invigilator does not meet the approval of the Credit Institute. If others in your area are sitting the same day, a mutual invigilator must be arranged. **Exams must be written on the day and the time they are scheduled**